

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 3, 2004
COUNTY COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
1:30 P.M.

Commissioners Present: Ray Stevens, Chair
Larry Hudkins, Vice Chair
Bernie Heier
Deb Schorr
Bob Workman

Others Present: Kerry Eagan, Chief Administrative Officer
Bruce Medcalf, County Clerk
Kristy Mundt, Deputy County Attorney
Trish Owen, Chief Deputy County Clerk
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Commissioners meeting was called to order at 1:30 p.m..

- 1) **MINUTES:** Approval of the minutes of the Board of Commissioners meeting held on Tuesday, July 27, 2004.

MOTION: Heier moved and Workman seconded approval of the minutes of the Board of Commissioners meeting dated July 27, 2004. Schorr, Hudkins, Workman, Heier and Stevens voted aye. Motion carried.

- 2) **SPECIAL PRESENTATIONS:**

A. The County-City Volunteer of the Month Award was presented to Becky Vandenberg.

- 3) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

- 4) **CLAIM FOR REVIEW:**

A. Payment Voucher 782-5871, dated July 1, 2004, payable to Midwest Special Services, Inc., in the amount of \$165.24. The payment is for services provided in January and February, 2004. The claim is beyond the 90 day time period (see Neb. Rev. Stat. §23-135).

4) **CLAIMS FOR REVIEW CONTINUED:**

MOTION: Heier moved and Workman seconded approval of Payment Voucher 782-5871, dated July 1, 2004, payable to Midwest Special Services, Inc., in the amount of \$165.24. Workman, Hudkins, Schorr, Heier and Stevens voted aye. Motion carried.

5) **CLAIMS:** Approval of all claims processed through Tuesday, August 3, 2004.

MOTION: Hudkins moved and Schorr seconded approval of all claims processed through August 3, 2004. Hudkins, Heier, Workman, Schorr and Stevens voted aye. Motion carried.

6) **PUBLIC HEARINGS:**

A. County Final Plat 04060, Hilltop Estates 2nd Addition, requested by Brian D. Carstens and Associates on behalf of owners Kirk K. and Marybeth Helmink, Jonathan Peterson, and Brent and Aspen Emery, consisting of three lots, on property generally located at South 82nd Street and Pella Road (South 84th Street Court and Pella Road) in Lancaster County, Nebraska. (See New Business Item 7A and 7B for correlating documents.)

The Chair opened the public hearing.

The Clerk administered the oath to Brian Carstens who appeared on behalf of owners Kirk K. and Marybeth Helmink, Jonathan Peterson, and Brent and Aspen Emery.

Carstens gave a brief explanation of the final plat and stated the Village of Firth, as well as the Planning Commission, had given their approval.

The Chair asked if anyone else wished to provide testimony.

No one appeared and the hearing was closed.

7) **NEW BUSINESS:**

The Clerk read New Business Items 7A and 7B together.

A. A resolution in the matter of County Final Plat 04060: Hilltop Estates 2nd Addition, requested by Brian D. Carstens and Associates on behalf of owners Kirk K. and Marybeth Helmink, Jonathan Peterson and Brent and Aspen Emery, consisting of three lots on property generally located at South 82nd Street and Pella Road in Lancaster County, Nebraska. (R-04-0095)

7) NEW BUSINESS CONTINUED:

- B. A subdivision agreement with Kirk K. and Marybeth Helmink, Jonathan Peterson and Brent and Aspen Emery, filed by Brian D. Carstens and Associates, for County Final Plat 04060, Hilltop Estates 2nd Addition, on property generally located at South 82nd Street and Pella Road in Lancaster County, Nebraska. (C-04-0349)**

MOTION: Schorr moved and Workman seconded approval of Resolution 04-0095 in the matter of County Final Plat 04060: Hilltop Estates 2nd Addition and approval of a subdivision agreement with Kirk K. and Marybeth Helmink, Jonathan Peterson and Brent and Aspen Emery, filed by Brian D. Carstens and Associates, for County Final Plat 04060, Hilltop Estates 2nd Addition, on property generally located at South 82nd Street and Pella Road in Lancaster County, Nebraska. Schorr, Heier, Workman, Hudkins and Stevens voted aye. Motion carried.

- C. An agreement with the City of Lincoln for medical services at the Youth Services Center to be provided through the Lincoln-Lancaster County Health Department. The term of the agreement is July 1, 2004 to June 30, 2005. The County will pay based upon the following rates: a) a monthly fee of \$6,299.17 for registered nursing services and the availability of physician services, b) \$78.60 per physician's visit to the Detention Center, c) \$8.41 per telephone conversation with the physician, d) physical exam/assessment completed at actual cost, e) \$35 per dose of Hepatitis B vaccine for each employee, f) \$10 for a tuberculosis test of each employee, g) \$20 employment assessment for each employee, and h) \$40 an hour for on-site laboratory services by a laboratory technician. Should the County Attorney's Office require conferences, meetings, or in-court testimony of nurses, it shall be billed to the County at the rate of \$42.50 per hour, and should the County Attorney's Office require the same of physicians, it will be billed to the County at the rate of \$78.60 per hour. (C-04-0350)**

MOTION: Heier moved and Workman seconded approval of an agreement with the City of Lincoln for medical services at the Youth Services Center to be provided through the Lincoln-Lancaster County Health Department. Hudkins, Workman, Heier, Schorr and Stevens voted aye. Motion carried.

- D. Supplemental agreement number 1 to a design contract with Speece & Lewis Engineers, under County Contract C-01-0542, for professional engineering services for Project C55-S-401(6), South 68th Street Viaduct at Hickman, Nebraska. The supplemental agreement provides for the additional work of adding a bikeway to the viaduct and approach roadway on the west side of the project. Cost of such additional work is \$12,800. (C-04-0351)**

7) **NEW BUSINESS CONTINUED:**

MOTION: Schorr moved and Heier seconded approval of supplemental agreement number 1 to a design contract with Speece & Lewis Engineers, under County Contract C-01-0542, for professional engineering services for Project C55-S-401(6), South 68th Street Viaduct at Hickman, Nebraska. Heier, Hudkins, Schorr, Workman and Stevens voted aye. Motion carried.

E. A grant contract between the Board of Trustees of the Community Health Endowment and Lancaster County, on behalf of the Community Mental Health Center. Term of the grant contract is July 1, 2004 through December 31, 2004. The County will receive \$10,000 from the Community Health Endowment fund to assist in remodeling costs of the building located at 2966 "O" Street. (C-04-0353)

MOTION: Schorr moved and Hudkins seconded approval of a grant contract between the Board of Trustees of the Community Health Endowment and Lancaster County, on behalf of the Community Mental Health Center. Workman, Schorr, Hudkins, Heier and Stevens voted aye. Motion carried.

F. An agreement with Hamilton College-Lincoln campus regarding a federal work study program with Lancaster County Corrections. The County will now pay 25 percent of the hourly wage. The agreement includes a 30 day termination clause. (C-04-0355)

MOTION: Heier moved and Workman seconded approval of an agreement with Hamilton College-Lincoln campus regarding a federal work study program with Lancaster County Corrections. The County will now pay 25 percent of the hourly wage. The agreement includes a 30 day termination clause. Hudkins, Workman, Heier, Schorr and Stevens voted aye. Motion carried.

G. An agreement with Mary Hewitt Jones, Attorney at Law, and Norman Langemach, Attorney at Law, for legal representation to indigent parents and juveniles in the Separate Juvenile Court of Lancaster County, pursuant to Neb. Rev. Stat. §43-247(1), (2), (3)(a) and (b), (4), (5), (6) and (8). The County will pay up to \$104,300 for the services. Term of the agreement is August 1, 2004 through December 31, 2005. (C-04-0356)

MOTION: Heier moved and Hudkins seconded approval of an agreement with Mary Hewitt Jones, Attorney at Law, and Norman Langemach, Attorney at Law, for legal representation to indigent parents and juveniles in the Separate Juvenile Court of Lancaster County, pursuant to Neb. Rev. Stat. §43-247(1), (2), (3)(a) and (b), (4), (5), (6) and (8). Schorr, Hudkins, Heier, Workman and Stevens voted aye. Motion carried.

7) **NEW BUSINESS CONTINUED:**

- H. **An agreement with HoriSun Hospice for hospice home care services to residents of Lancaster Manor who are terminally ill with a medical prognosis of six months or less. Term of the agreement is August 1, 2004 through July 31, 2005 and includes a 60 day termination clause. Hospice will pay the County the current Medicare rate for these services. (C-04-0357)**

MOTION: Workman moved and Hudkins seconded approval of an agreement with HoriSun Hospice for hospice home care services to residents of Lancaster Manor who are terminally ill with a medical prognosis of six months or less. Hudkins, Schorr, Heier, Workman and Stevens voted aye. Motion carried.

- I. **An amendment to a cooperative agreement with Nebraska Department of Health and Human Services for the Intensive Care Coordination Unit (ICCU). The amendment extends the agreement through September 30, 2004, increases the number of state wards the County will serve, and increases the number of Care Coordinators the County will employ. (C-04-00354)**

MOTION: Heier moved and Workman seconded approval of an amendment to a cooperative agreement with Nebraska Department of Health and Human Services for the Intensive Care Coordination Unit (ICCU).

Schorr stated that the County would not be employing the care coordinators. They are to be hired under independent contracts.

ROLL CALL: Schorr, Hudkins, Heier, Workman and Stevens voted aye. Motion carried.

- J. **Acceptance of a grant award from the Nebraska Commission on Law Enforcement and Criminal Justice for the Youth Excelling in School Project. The County will receive \$108,953, of which \$47,130 is the County's match share. Term of the grant award is July 1, 2004 to June 30, 2005. (C-04-0358)**

MOTION: Hudkins moved and Heier seconded acceptance of a grant award from the Nebraska Commission on Law Enforcement and Criminal Justice for the Youth Excelling in School Project. The County will receive \$108,953, of which \$47,130 is the County's match share.

Workman asked if the grant award, along with New Business Items 7K through 7M, is within the budget.

7) **NEW BUSINESS CONTINUED:**

Kit Boesch, Human Services Administrator, indicated yes.

ROLL CALL: Workman, Schorr, Heier, Hudkins and Stevens voted aye. Motion carried.

K. Acceptance of a grant award from the Nebraska Commission on Law Enforcement and Criminal Justice for the Community Intervention Team (CIT) Project. The County will receive \$67,769, of which \$37,079 is the County's match share. Term of the grant award is July 1, 2004 to June 30, 2005. (C-04-0359)

MOTION: Workman moved and Schorr seconded acceptance of a grant award from the Nebraska Commission on Law Enforcement and Criminal Justice for the Community Intervention Team (CIT) Project. Heier, Workman, Hudkins, Schorr and Stevens voted aye. Motion carried.

L. Acceptance of a grant award from the Nebraska Commission on Law Enforcement and Criminal Justice for the Minority Outreach Diversion Project. The County will receive \$40,926, of which \$21,918 is the County's match share. Term of the grant award is July 1, 2004 to June 30, 2005. (C-04-0360)

MOTION: Heier moved and Workman seconded acceptance of a grant award from the Nebraska Commission on Law Enforcement and Criminal Justice for the Minority Outreach Diversion Project. Schorr, Hudkins, Workman, Heier and Stevens voted aye. Motion carried.

M. Acceptance of a grant award from the Nebraska Commission on Law Enforcement and Criminal Justice for the Project Services to Enable and Empower Kids (SEEK). The County will receive \$44,004, of which \$18,017 is the County's match share. Term of the grant award is July 1, 2004 to June 30, 2005. (C-04-0361)

MOTION: Workman moved and Schorr seconded acceptance of a grant award from the Nebraska Commission on Law Enforcement and Criminal Justice for the Project Services to Enable and Empower Kids (SEEK). Workman, Schorr, Heier, Hudkins and Stevens voted aye. Motion carried.

7) **NEW BUSINESS CONTINUED:**

N. Acceptance of a sub-grant award agreement from the Nebraska Emergency Management Agency (NEMA) by the Lincoln/Lancaster County Emergency Management Agency to provide funding for the Fiscal Year 2004 Homeland Security Grant Program - Citizen Corps. The total amount of the grant award is \$120,000. The grant period is December 1, 2003 to November 30, 2005.

MOTION: Hudkins moved and Heier seconded acceptance of a sub-grant award agreement from the Nebraska Emergency Management Agency (NEMA) by the Lincoln/Lancaster County Emergency Management Agency to provide funding for the Fiscal Year 2004 Homeland Security Grant Program - Citizen Corps. The total amount of the grant award is \$120,000. Heier, Workman, Hudkins, Schorr and Stevens voted aye. Motion carried.

**O. A resolution authorizing the installation of two "School Bus Stop Ahead" signs on Southwest 114th Street in advance of 27070 Southwest 114th Street. One for northbound traffic and one for southbound traffic.
(R-04-0097)**

MOTION: Workman moved and Heier seconded approval of Resolution 04-0097 authorizing the installation of two "School Bus Stop Ahead" signs on Southwest 114th Street in advance of 27070 Southwest 114th Street. One for northbound traffic and one for southbound traffic. Workman, Hudkins, Schorr, Heier and Stevens voted aye. Motion carried.

**P. A resolution in the matter of authorizing the Village of Hallam an additional thirty days to bury clean fill pursuant to County Resolution R-04-0089.
(R-04-0098)**

MOTION: Schorr moved and Hudkins seconded approval of Resolution 04-0098 in the matter of authorizing the Village of Hallam an additional thirty days to bury clean fill pursuant to County Resolution R-04-0089.

Kerry Eagan, Chief Administrative Officer, referred to a letter from the Village of Hallam requesting an extension to November 30th to bury clean fill. He indicated he spoke with the County Attorney's Office and Doug Ahlberg, Emergency Management Director, who voiced no objections to the request.

AMENDMENT: Hudkins moved and Heier seconded to amend the original motion to extend the time line authorizing the Village of Hallam to bury clean fill, to November 30, 2004. Workman, Schorr, Hudkins, Heier and Stevens voted aye. Motion carried.

7) **NEW BUSINESS CONTINUED:**

ROLL CALL ON ORIGINAL MOTION AS AMENDED: Hudkins, Heier, Workman, Schorr and Stevens voted aye. Motion carried.

Q. Authorization of Wells Fargo Bank, as trustee, to disburse \$6,500 from the County of Lancaster, Nebraska Limited Tax Building Bonds, Series 2004 bond proceeds to Moody's Investor Service for cost of the issuance bond rating and \$7,500 to Gilmore & Bell for cost of issuance legal services.

MOTION: Hudkins moved and Workman seconded to authorize Wells Fargo Bank, as trustee, to disburse \$6,500 from the County of Lancaster, Nebraska Limited Tax Building Bonds, Series 2004 bond proceeds to Moody's Investor Service for cost of the issuance bond rating and \$7,500 to Gilmore & Bell for cost of issuance legal services. Heier, Workman, Schorr, Hudkins and Stevens voted aye. Motion carried.

R. Recommendations from the Keno Human Services Prevention Fund Advisory Board to award grants from the Keno Prevention Fund for Fiscal Year 2004/2005 to the following agencies for a total allocation of \$38,800:

- ▶ **MilkWorks, Inc.**, in the amount of \$1,250, for assistance to 75 low income mothers and their babies. (MilkWorks will provide all supplies.)
- ▶ **Y.W.C.A.**, in the amount of \$3,750, for training for 20 female offenders, ages 14 through 18, as part of survival skills training through the "Try Another Way" program.
- ▶ **Kiwanis Club of Lincoln**, in the amount of \$3,750, for a year round incentive program (Teddy Bear Cottage) for minority pregnant teens/women who seek healthier lifestyle practices.
- ▶ **Lincoln Action Program**, in the amount of \$4,500, for enhancing the number of telephone lines available for the Communities Helping Immigrants and Refugees Progress (C.H.I.R.P.) language helpline. (The C.H.I.R.P. language helpline is now receiving 1,200 calls per year.)
- ▶ **Lincoln Interfaith Council**, in the amount of \$7,500, for the "Faces of the Middle East" program to stop gap funding to maintain case management for Middle Eastern clients. (In over three months they have served 720 adults, 15 seniors and 225 youth.)
- ▶ **Lincoln Literacy Council**, in the amount of \$5,000, to add cultural sensitivity to the training packets, upgrade the "English as a Second Language" (ESL) curriculum, and enhance retention rates for volunteers.
- ▶ **People's City Mission**, in the amount of \$6,500, to assist feeding over 3,000 guests due to 26 percent increase in clients last year.
- ▶ **Planned Parenthood of Lincoln**, in the amount of \$3,000, to train ten community Latino advocates to work with 240 Latino families on primary prevention health education. (Planned Parenthood of Lincoln works with the University of Nebraska-Lincoln Family and Consumer Science Department.)
- ▶ **KZUM - Sunrise Communications**, in the amount of \$3,500, for a public radio series on children's health and community health in six languages. (KZUM reaches 25,000 listeners.)

7) **NEW BUSINESS CONTINUED:**

Workman requested that Planned Parenthood of Lincoln be considered as a separate item.

Workman proposed that the \$3,000 designated for Planned Parenthood of Lincoln be divided between the People's City Mission and Lincoln Action Program (C.H.I.R.P. telephone line).

Schorr stated it was her understanding if a program isn't funded by the Board, the funds would go back into the pool to be reallocated.

Boesch stated that was correct.

Discussion took place regarding the reallocation process and approval of the funding recommendations by the City Council.

MOTION: Workman moved and Hudkins seconded approval to award grants from the Keno Prevention Fund for Fiscal Year 2004/2005 as recommended by Keno Human Services Prevention Fund Advisory Board, with the exception of Planned Parenthood of Lincoln. Heier, Workman, Hudkins, Schorr and Stevens voted aye. Motion carried.

MOTION: Workman moved denial to award a grant to Planned Parenthood of Lincoln, in the amount of \$3,000.

Motion died for lack of a second.

Schorr stated she is a member of the Keno Advisory Board and that the allocation for Planned Parenthood generated a lot of discussion among committee members. She stated the committee felt very strongly about their work, specifically training Latino advocates, and it was felt the benefits of the program outweighed any negative perception.

Discussion took place regarding the type of educational program(s) offered through Planned Parenthood and whether it was an on-going process.

S. Request from Thomas Huston, on behalf of B & J Partnership, Ltd., for a refund of tax payment on property located at 737 P Street, Lincoln, Nebraska.

Thomas Huston, attorney representing B & J Partnership, Ltd., appeared and offered the following documents into the record:

7) **NEW BUSINESS CONTINUED:**

- ▶ Salvation Army Building Property Tax Refund Time-Line (Exhibit A)
- ▶ Affidavit of Michael J. Tavlin (Exhibit B)

Huston gave a brief overview of both Exhibits A and B, indicating the reason a claim for refund was filed was due to failure to follow the statutory procedure for the revocation of the exemption on a mid-year basis.

Huston also discussed the statutory procedure for refunding tax payments.

Mike Thew, Chief Deputy County Attorney, explained notice was sent to B & J Partnership indicating that the property would be placed on the tax rolls for a specific amount and that they had the opportunity to appear before the Board of Equalization on September 23, 2003. Recommendation was to deny the claim.

Offered for the record by Thew were the certification documents and return receipt in relation to the notice of valuation change (Exhibit C).

Stevens asked if the County followed the correct time line in terms of notification.

Thew stated it was his understanding that the requirement is for a ten day notice. He stated the certified mail receipt indicates it was received by a representative of B & J Partnership on September 11, 2003. The public hearing was September 23, 2003.

MOTION: Heier moved and Hudkins seconded to accept the recommendation of the County Attorney's Office to deny the request from Thomas Huston, on behalf of B & J Partnership, Ltd., for a refund of tax payment on property located at 737 P Street, Lincoln, Nebraska. Schorr, Heier, Workman, Hudkins and Stevens voted aye. Motion carried.

T. A claim filed against Lancaster County by Larry Lienemann pursuant to Article 31 of the American Federation of State, County and Municipal Employees (AFSCME) contract for eyeglass replacement, in the amount of \$109.65.

This item was held at the request of the County Attorney's Office.

RETURNING TO NEW BUSINESS ITEM 7R:

Schorr suggested that Kit Boesch, Human Services Administrator, be directed to research the possibility of contracting with the University of Nebraska - Lincoln Family and Consumer Science Department to train Latino advocates to work with Latino families on primary prevention health education.

RETURNING TO NEW BUSINESS ITEM 7R CONTINUED:

Board consensus was to direct Kit Boesch, Human Services Administrator, to pursue the possibility of contracting with the University of Nebraska - Lincoln Family and Consumer Science Department to train Latino advocates to work with Latino families on primary prevention health education.

RETURNING TO NEW BUSINESS ITEM 7P:

Eagan offered a letter into the record from the Village of Hallam, dated July 28, 2004, regarding extension of the time line for burying clean fill (Exhibit D).

- 8) **CONSENT ITEMS:** These are items of business that are routine which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:
- A. Setting of a public hearing for Tuesday, August 10, 2004 at 7 p.m. in the County Commissioners Hearing, Room 112, on the first floor of the County - City Building regarding Lancaster County's proposed budget for fiscal year 2004-2005.**
 - B. Setting of a public hearing for Tuesday, August 17, 2004 at 1:30 p.m. in the County Commissioners Hearing Room, Room 112, on the first floor of the County-City Building regarding County Final Plat 03062, Cedar Grove Estates, requested by Olsson Associates on behalf of the owner, Knox Associates, L.L.C., consisting of nine lots, on property generally located at South 176th Street and Old Cheney Road in Lancaster County, Nebraska.**
 - C. A quit claim deed relating to road construction between the Lancaster County Engineering Department and Stanley E. and Susan R. Hartman for property at 27909 South 82nd Street in Firth, Nebraska. (C-04-0362)**
 - D. Right-of-way contracts relating to road improvements between the Lancaster County Engineering Department and the following:**
 - ▶ Dennis R. Martin and Susan Roberts, in the total amount of \$3,209.29, at 3301 West Denton Road; Project STPE-3305(9). (2 contracts) (C-04-0363 and C-04-0364)
 - ▶ Velda V. Williams, Trustee, in the total amount of \$18,414, at 7101 Southwest 12th Street; Project STPE-3305(9). (3 contracts) (C-04-0365 through C-04-0367)
 - ▶ Vernon O. and Donna Williams, in the total amount of \$7,028, at Southwest 19th and West Denton Road; Project STPE-3305(9). (3 contracts) (C-04-0368 through C-04-0370)
 - ▶ Cardwell Ranch L.L.C. at 600 West "E" Street ; Project STPE-3305(9). This is a donation. (C-04-0371)

8) **CONSENT ITEMS CONTINUED:**

- ▶ Kelly A. and Daniel L. Oltman, in the amount of \$317.75, at 5605 Pine Creek Circle; Project STPE-3305(9). (C-04-0372)
- ▶ Roger William Smid, in the amount of \$323.75, at 6930 Southwest 37th Street; Project STPE-3305(9). (C-04-0373)
- ▶ Michael R. and Angela K. Sullivan, in the amount of \$462.50, at 6900 Southwest 44th Street; Project STPE-3305(9). (C-04-0374)
- ▶ Douglas A. Clark at 6933 Southwest 39th Street; Project STPE-3305(9). This is a donation. (C-04-0375)
- ▶ Sara E. Landgren, in the amount of \$77, at 5900 Alpine Court; Project STPE-3305(9). (C-04-0376)

MOTION: Schorr moved and Hudkins seconded approval of the Consent Items. Heier, Hudkins, Schorr, Workman and Stevens voted aye. Motion carried.

9) **ADJOURNMENT:**

MOTION: Heier moved and Schorr seconded adjournment of the Board of Commissioners meeting at 2:34 p.m.. Schorr, Hudkins, Heier, Workman and Stevens voted aye. Motion carried.

Bruce Medcalf
County Clerk

**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, AUGUST 3, 2004
COUNTY COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE REGULAR BOARD OF COMMISSIONERS
MEETING**

Commissioners Present: Ray Stevens, Chair
Larry Hudkins, Vice Chair
Bernie Heier
Deb Schorr
Bob Workman

Others Present: Norm Agena, County Assessor/Register of Deeds
Kerry Eagan, Chief Administrative Officer
Bruce Medcalf, County Clerk
Kristy Mundt, Deputy County Attorney
Trish Owen, Chief Deputy County Clerk
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Equalization meeting was called to order at 2:34 p.m..

- 1) **MINUTES:** Approval of the minutes of the Board of Equalization meeting held on Tuesday, July 27, 2004.

MOTION: Schorr moved and Workman seconded approval of the minutes of the Board of Equalization meeting dated July 27, 2004. Schorr, Hudkins, Workman, Heier and Stevens voted aye. Motion carried.

- 2) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

- 3) **ADDITIONS AND DEDUCTIONS:**

Approval of 13 additions and deductions to the tax assessment rolls per Exhibit "A".

MOTION: Hudkins moved and Schorr seconded approval of the additions and deductions to the tax assessment rolls. Heier, Workman, Hudkins, Schorr and Stevens voted aye. Motion carried.

4) **MOTOR VEHICLE TAX EXEMPTIONS:**

Capital Humane Society
Nebraska Wesleyan University
Sisters of Mary, Queen of Mercy
Southeast Nebraska Mobile Diagnostic Services, Inc.

MOTION: Workman moved and Heier seconded approval of motor vehicle tax exemptions for Capital Human Society and Sisters of Mary, Queen of Mercy and to also approve motor vehicle tax exemptions for Nebraska Wesleyan University and Southeast Nebraska Mobile Diagnostic Services, Inc. subject the vehicle(s) being titled and registered to the applicant. Workman, Hudkins, Schorr, Heier and Stevens voted aye. Motion carried.

5) **NOTICE OF VALUATION CHANGE:**

Setting of a public hearing for Tuesday, August 17, 2004 immediately following the regular meeting of the Board of Commissioners, which begins at 1:30 p.m., in the County Commissioners Hearing Room, Room 112, on the first floor of the County-City Building regarding notice of valuation change for omitted or undervalued property for the following:

B & J Partnership
Joseph A. Mara

This item was dropped from the agenda at the request of the County Assessor/Register of Deeds.

6) **ADJOURNMENT:**

MOTION: Schorr moved and Hudkins seconded adjournment of the Board of Equalization meeting at 2:36 p.m.. Heier, Workman, Schorr, Hudkins and Stevens voted aye. Motion carried.

Bruce Medcalf
County Clerk